

PLEASE REMIT TO:



Magnolia Exposition Services
10 Lexington Avenue
Gloucester, MA 01930
Phone: (978) 704-9211 (978) 704-9211

Change Order

Invoice No:
Date: 4/20/2025

National Lobstermen Association
1 Ocean Avenue
Gloucester MA 01930

Attn: Rachel Planter
rachel@tellingstone.com / 617-555-1234

Event 2025 National Lobsterman Expo
Dates 9/14/2025 - 9/17/2025
Venue Boston Convention and Exhibition Center
External Show Code 1

| Invoice Total | Payments Applied | Amount Due |
|---------------|------------------|------------|
| \$3,758.06 | \$0.00 | \$3,758.06 |

Deposits

| | | |
|-----------|---------------------|--------------|
| 4/10/2025 | Check Received | -\$10,000.00 |
| 6/1/2025 | Initial Deposit Due | \$5,000.00 |
| 9/1/2025 | Final Deposit Due | \$15,000.00 |

| Qty | Unit | Item | Price | Disc % | Disc Tax | Charge |
|-----|------|------|-------|--------|----------|--------|
|-----|------|------|-------|--------|----------|--------|

Coat Check

| | | | | | | |
|---|------|-------------------------------------|----------|--|---|----------|
| 1 | Each | 6' Skirted Table Color: Blue | \$110.50 | | T | \$110.50 |
| 1 | Each | 6' Skirted Table Color: Blue | \$110.50 | | T | \$110.50 |
| 1 | Each | Skirt - 30" Blue | \$0.00 | | T | \$0.00 |
| 1 | Each | Skirt - 30" Blue | \$0.00 | | T | \$0.00 |
| 4 | Each | Padded Arm Chair | \$75.00 | | T | \$300.00 |
| 2 | Each | Wastebasket | \$20.00 | | T | \$40.00 |

Food Court

| | | | | | | |
|----|------|--|----------|-----|------------|------------|
| 10 | Each | 8' Skirted Table Color: Grey | \$130.50 | | T | \$1,305.00 |
| 10 | Each | 4th Side Skirting for Table Color: Grey | \$50.00 | 20% | \$100.00 T | \$400.00 |
| 10 | Each | Skirt - 30" Grey | \$0.00 | | T | \$0.00 |
| 10 | Each | Skirt - 30" Grey | \$0.00 | | T | \$0.00 |
| 10 | Each | Padded Arm Chair | \$75.00 | | T | \$750.00 |

Registration Area

| | | | | | | |
|---|------|--------------------------------------|----------|-----|------------|----------|
| 4 | Each | 6' Skirted Table Color: Black | \$110.50 | 50% | \$221.00 T | \$221.00 |
| 4 | Each | Skirt - 30" Black | \$0.00 | | T | \$0.00 |
| 4 | Each | Padded Arm Chair | \$75.00 | | T | \$300.00 |

Grand Total

| | |
|-------------------------------|-------------------|
| Sub Total Taxable: | \$3,537.00 |
| Sub Total Non Taxable: | \$0.00 |

| | |
|------------------|------------|
| 6.25% Sales Tax: | \$221.06 |
| Total: | \$3,758.06 |
| Amount Paid: | \$0.00 |
| Balance Due: | \$3,758.06 |

Total Services Discounted/Not Charged: \$321.00

I understand that this is an estimate of all the goods and services I have ordered for the event listed above. I understand that this estimate is subject to change based on the actual goods and services used for the event listed above.

Verified By: _____ **Date:** _____
(Please print)

(Signature)

Above prices include delivery of merchandise to designated spaces prior to show opening and removal at close of exhibit. All rental materials to remain the property of Magnolia Exposition Services. Prices quoted cover rental only. Payment in full of rental charges, including applicable sales tax, must accompany your advance order. Payment may be made by check, credit card or money order. Orders placed at the show will be charged STANDARD RATES. Charges due and payable upon presentation of invoice at the show. Signature denotes acceptance of payment terms as set forth in the Magnolia Exposition Services. Payment Policy and Authorization Form. ADVANCE PAYMENT IN FULL REQUIRED FOR ALL ORDERS. **CANCELLATIONS MADE AFTER MOVE-IN BEGINS RECEIVE NO REFUND. Should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. See Complete TERMS OF SERVICE for additional information on Terms and Conditions.